

How to Apply for a Job

- To apply for a job, select **'Search Current Job Opportunities'**. This will redirect back to the Internal Career Opportunities page.

Welcome to your VCH Employee Candidate Dashboard

Use information has been updated successfully. Thank you for the update.

Below are your options for managing your profile and viewing the status of jobs you have applied to.

General Options

Update Profile View Job Recommendations **Search Current Job Opportunities** Manage Email Subscriptions

2022-1203 Case Aide (Nurse) 6/16/2022

Submitted Applications

All 4 rows on 4 rows of 4 rows

Registration ID	Job Title	Job Status	Application Date	Actions
2022-1203	Licensed Practical Nurse	Approved	6/16/2022	Withdraw
2022-1207	Nursing Unit Assistant	Approved	8/17/2022	Withdraw
2022-1206	Registered Nurse (Med/Surg) - General Surgery	Approved	8/17/2022	Withdraw
2022-1206	Registered Nurse (Med/Surg) - General Surgery	Closed (Hired)	8/17/2022	
2022-1206	Nursing Unit Assistant	Closed (Hired)	8/17/2022	

- To apply for a job, click on the job title.

- Click **'Apply'**.

Note that when you are logged in, the 'Job Specific Questions' page opens automatically as all internal jobs as VCH have a common job specific question. You will be prompted to update your profile if you haven't already done so. You will be asked to explain how you meet the required qualifications, skills and abilities noted on the job posting for this position.

Vancouver CoastalHealth

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Job Specific Questions

Required field

Please ensure that you have updated your Resume (optional), Education, and VCH Work Experience on your profile before submitting your application. If you have not updated your profile, you can click "Dashboard" at the top right of this page to access and update your profile. Once you have updated your profile, then come back to apply for this job. Hiring Managers will review this information to make selection decisions. Please also explain how you meet the required qualifications, skills, & abilities noted on the job posting for this position.

I am qualified

Finish Later Submit

Application FAQs

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Software Powered by QMS

2022-1203

- Note at the bottom two options: **'Finish Later'** and **'Submit'**. If you choose to select Finish Later, the responses will have been saved but the application will not have been submitted.

This will show on the candidate dashboard as being in process with the option to continue the application. If you save an application and forget about it, you will receive an email in a day or two reminding you to finish the process.

- Once the form is complete, click **'Submit'**.

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A confirmation will appear stating that you are being considered for this job. You will also receive an email notification confirming the application.

How to Withdraw an Application

- Return to your Dashboard. Locate the *Submitted Applications* section. Find the application you would like to withdraw and click **'Withdraw'**.