How to apply for your license

Registration with BCCNM is mandatory for all employed nursing students in a BC health care setting. You must have completed your registration BEFORE you attend ANY orientation or employment activities. There have been many delays on the BCCNM side of things so the EARLIER THE BETTER for submitting applications.

Application

Submit **two** identification documents that include your birth name (one must include a photo)

(If you have legally changed your name submit one notarized document for each of your past or present legal names)

Submit your Employed Student Registration (ESR) application (there is a \$150 fee associated with this)

Once you submit your application you have 6 months to find employment and submit your completed form 10.1 (required for *registration*). Please plan your submission dates accordingly.

10.1

Download the Confirmation of Enrolment and Employment form (Form 10.1) see below for link

The <u>applicant</u> will complete <u>Part A</u> of the form

Bring the 10.1 to your school and have your <u>nursing instructor or school administrator complete Part B</u> of the form to confirm your enrolment

When you have a job offer you must have your employer (manager) complete Part C of the 10.1 form..

Once the 10.1 is completed it must be submitted with your application to BCCNM.

Once you submit your 10.1 and complete your application, you will be required to pay the registration fee for the year (March-February) (\$208.05 as well as \$92.40 for liability protection)

You can expect to receive an email confirming your registration within 7-10 business days (however there have been MANY delays with BCCNM this year so the earlier you can submit this form/application the better).

Please seen BCCNM website for further information

https://www.bccnm.ca/RN/applications registration/how to apply/ESR RN/Pages/Default.aspx

10.1 form direct link

https://www.bccnm.ca/Documents/registration application/Form10 1 ESN ESPN Confirmation of Enrolment and Employment.pdf